

Birnham Woods Elementary PTO General Meeting
December 5, 2024
BWE Room A3

Present:

Faith Trepl, President

Noor Ferrell, Vice President

Anjanette Paul, Volunteer Coordinator

Cecilia Camacho, Hospitality

Jennifer Martindale, Spirit Night Coordinator

Jennifer Mathewson, Fundraising

Jessica McCarty, Parliamentarian

Kristen Michael, Treasurer

Larisa Grensted, Secretary

Lindsey Newsome, Sponsorship

Board member(s) not present:

Stephanie Christian, Hospitality

Attendees: Dr. Barnes, Janie Rountree, Lisa Hagebusch

- I. Meeting called to order at 9:35 a.m. by BWE PTO President Faith Trepl.**
- II. Welcome - Faith Trepl**
- III. Principal's Report - Dr. Barnes, Principal**
 - A. Attendance - not much change since November. At 846 students (decrease of 2 students).
 - B. Lots of smiles and happy faces with all the Bulldog holiday themed days.
 - C. Door decorating contest is underway. Contest will open on Friday Dec. 13 and anybody with Facebook can vote. Voting will close on Dec. 16 at noon.
 - D. Holiday party dates were sent in Bulldog Blast. Room parents can come in half an hour before to set up because students will be at recess.
 - E. Friday Dec. 20 is early release at 11:55 a.m. It is Polar Express day - in pajamas, drink hot cocoa, watch "The Polar Express."
 - F. 132 students with SAEs for November. Will receive a special surprise on Friday. Will receive two gifts due to generous business donations.
 - G. Bulldog Best is Generosity and will be recognized on Dec. 12.
 - H. Second 9-weeks Top Dog Ambassador breakfast on Dec. 13.
 - I. 89 staff with TAEs this month. 57 gift cards given out.

- J. Parental engagement. Opportunities coming up next Friday for teacher holiday lunch. Need volunteers for lunch duty so the teams can eat together. Will be in the Bulldog Blast to sign up on Friday.
- K. Parent panels are underway. This month participation was very low, so panels will be hosted again when we come back from holidays.
- L. Site based decision making committee meeting Dec. 18 at 3:45. Anyone can come to the meeting, but still seeking a business owner and community rep.

IV. Approval of meeting minutes - Larisa Grensted

- A. *Motion to approve meeting minutes from November 7, 2024 by Kristen Michael. Seconded by Cecy Camacho. Motion adopted.*

V. Approval of cash report - Kristen Michael

- A. Cash Report
 - 1. Beginning balance: \$66,927.85
 - 2. Income: \$27,777.46
 - 3. Expenses: \$5,006.64
 - 4. Ending balance: \$89,698.67
 - 5. *Motion to approve November cash report by Jennifer Mathewson. Seconded by Lindsey Newsome. Motion adopted.*

VI. Spirit Nights Coordinator Updates - Jennifer Martindale

- A. Woodon's - Dec. 12 (must present receipt!). All day. School receives 15% back from sales.

VII. Sponsorship Updates - Lindsey Newsome

- A. New sponsors
 - 1. First new sponsor generously donated the teacher gifts that we're giving at Christmas time (Platinum).
 - 2. Next sponsor is Bronze for \$250. Generously telling us that if we need water or snacks for events to reach out and they may donate.

VIII. Hospitality Updates - Cecy Camacho and Stephanie Christian

- A. Teacher/Staff Lunch – volunteers needed for Dec. 13. They will all eat together as a team, and they get very excited to be able to do this. Volunteers will cover lunch duty.
- B. Teacher/Staff Cookie Exchange – Dec. 17. Annual event. Families donate cookies and teachers grab a box and pick out 12 different cookies to go home with. Can be store bought or homemade. Please label any containers you need back, but disposable is preferred. Drop off Dec. 16 or by the 17th at 9 a.m. at the latest.
- C. Teacher Gifts - being handed out on Dec. 16.

IX. Fundraising Updates - Jennifer Mathewson

- A. 2023-2024 auction item experiences

1. All taking place in the 3rd nine weeks. Coordinating with the teachers to see when the best time for these to happen will be.
- B. Decoration committee
 1. Thank you for all your help decking the halls!
- X. Open to the floor**
 - A. Jenny Smith - what's a good way to advertise birthday grams? We've used Bulldog Blast and Facebook, but orders have been slow.
 1. Kristen - can you use room mom GroupMes? Anjanette will share this info in the groups.
 - B. Jennifer Mathewson - Decorating planning meeting for 2nd grade music program on Jan. 17.
- XI. Meeting adjourned at 10:01 a.m.**

Action items:

Cecy - cookie exchange sign up genius.

Anjanette - share birthday gram info on room mom GroupMes.

Larisa - cookie exchange graphic. Post cookie exchange sign up on Friday.

Votes recap:

IV.A. - *Motion to approve meeting minutes from November 7, 2024 by Kristen Michael. Seconded by Cecy Camacho. Motion adopted.*

V.A.5. - *Motion to approve November cash report by Jennifer Mathewson. Seconded by Lindsey Newsome. Motion adopted.*

Important Dates:

December:

12th: 3rd Grade Program

12th: Spirit Day – Woodson's

19th: Bulldog Best (Generosity)

20th: Early release

January:

7th: Students return from winter break

9th: PTO meeting

14th-15th: Bulldog Store (Volunteers needed)

17th: BMX Son Event

20th: Student Holiday

30th: Bulldog Best (Honesty)

30th: 2nd Grade Program

· **February:**

1st: Father/Daughter Dance

4th: Spring Creek BBQ Spirit Night