

Birnham Woods Elementary PTO Board Meeting  
October 10, 2024  
BWE Room A3

**Present:**

**Faith Trepl, President**

**Noor Ferrell, Vice President**

***Anjanette Paul, Volunteer Coordinator***

**Cecilia Camacho, Hospitality**

**Jennifer Martindale, Spirit Night Coordinator**

**Jennifer Mathewson, Fundraising**

**Jessica McCarty, Parliamentarian**

**Kristen Michael, Treasurer**

**Larisa Grensted, Secretary**

**Lindsey Newsome, Sponsorship**

**Stephanie Christian, Hospitality**

**Attendees:** Marilyn Bushay, Ryan Ferrell, Tristian French, Tracy Byram, Richard Shea, Jenny Smith, Dr. Barnes, Lisa Hagebusch, Janie Rountree, Amanda Nanfro, Sara Christensen

**I. Welcome - Faith Trepl, President**

A. Meeting called to order at 9:31 a.m. by BWE PTO President Faith Trepl.

**II. Principal's Report - Dr. Barnes**

A. Current enrollment is 845 students. Staff and vacancies remain the same as stated last month. Teachers are having their first exchange day tomorrow.

B. Thanks to everyone who participated in the car rider line video!

C. Annual coat drive. Will have the bin decorated and put it in the front. Police department will collect coats for kiddos less fortunate who need coats.

D. Storybook pumpkin patch and parade coming up. On Halloween, will have the parade. Map will not be in this week's Bulldog Blast but will be in next week's.

E. Student engagement. Adding two additional clubs. Kindness club roster coming out - will have fall and spring groups and also a robotics club this year. Sponsor is thinking two groups this year and working on budget at the moment.

F. Student recognition - first 9 weeks ambassador breakfast. First 9 weeks group is always super lively because they're selected by 3rd grade

teachers, but this year, the second group is just as lively. First group trained second group this week. They take on the ownership of their job and are excited to share with their peers.

- G. 199 SAEs for September. Can be recognized by any staff member for any reason, and parent gets the notification.
- H. Character trait for September Bulldog Best is responsibility.
- I. Loteria night on Wednesday Oct. 16th
- J. 55 staff members recognized for TAEs in September. They “level” them to determine amount of gift card they are given (1 versus 3 versus 7, etc.).
- K. First SDMC - site based decision making committee coming up. Still need community member (not a parent) and business member (in the area, can be a parent).
- L. Grade levels should still share monthly volunteer opportunities. First Watch DOG dad started today.
- M. Student panel of 4th graders - teachers make the recommendations. We need the kids who are going to talk. Next time we may try previewing the questions so they have time to think about the answers.
- N. Printers arrived for the grade level teams.

### **III. Approval of meeting minutes - Larisa Grensted, Secretary**

- A. *Motion to approve meeting minutes from September 12, 2024 by Kristen Michael. Seconded by Stephanie Christian. Motion adopted.*

### **IV. Treasurer’s Report - Kristen Michael, Treasurer**

#### **A. Cash Report**

- 1. Beginning balance August: \$60,179.13
- 2. Income: \$11,915.67
- 3. Expenses: \$57,102.91
- 4. Ending balance: \$14,991.89
- 5. *Motion to approve September cash report by Jessica McCarty. Seconded by Cecy Camacho. Motion adopted.*
  - a) Discussion: Tristian French - can we fund clubs and wondering about the transfer to savings.
  - b) Faith Trepl - the clubs are currently not funded by PTO and the school is not needing any PTO support. We did put it out there that we’re open to it in the future, but Dr. Barnes is encouraging the teachers to come to her first because she has money for onboarding of clubs.
  - c) Anjanette Paul - did the parents know ahead of time that they might need to send money? Jennifer Mathewson - no, but right now, nobody is being asked to send in money.

- d) Kristen Michael - we had a budget surplus and wanted to do a bigger project but wanted to wait until Boosterthon is over. Moved money to savings so it can earn interest while it's just sitting.
- e) Ryan Ferrell - does admin give ideas of what to spend money on? Answer - yes.
- f) Sara Christensen - can you specify what the technology is you're raising funds for? Jennifer Mathewson - Chromebooks that they use daily for testing and they don't all currently run the same.
- g) Amanda Nanfro- will old chromebooks go to auction? Jennifer Mathewson - no, they are still used.

## **V. Fundraising Report - Jennifer Mathewson, Fundraising**

### **A. Boosterthon - Oct. 18th**

1. Just over 50%. Starting day 3 of "program days" where Booster is on campus sharing the character traits and so on.
2. Technology is our focus.
3. Room parents are working on flags. Due in next week.
4. Incentive for next week - will receive bonus keychain if they receive a \$3/lap (or \$90) over the weekend.
5. 50% incentive popsicles from PTO will be on Tuesday at recess for all grade levels.

### **B. Fun Run Times**

1. A little adjustment for kindergarten and Pre-K. Asked for shortened time for Pre-K, Life Skills and ECSE.

### **C. Volunteers Needed**

1. Need volunteers for the day of. Water bottle table and lap markers.
2. Check in will be at the car rider side fence. Admin will be there to check you in. There will be two tracks and PTO volunteer will tell you which track they're on.

### **D. Decorating**

1. 4th grade room parents - Oct. 22nd at 9:30 for 4th grade music program/Veteran's Day. Meet back up Friday Nov. 8 to put it up.

## **VI. Spirit Night Report – Jennifer Martindale**

### **A. Spring Creek BBQ Recap**

1. 168 students attended (17%). On Nov. 7th they will come in with the check for check and top class presentations.

### **B. Chick-fil-a Spirit Night – Oct. 29th**

### **C. Scooters - Nov. 18th**

### **D. Woodsons - Dec. 12th**

## **VII. Events**

- A. Trunk or Treat – Noor Ferrell & Faith Trepl
  - 1. Oct. 25th 6-8 p.m.
    - a) Need more trunks.
  - 2. Food Trucks
    - a) Moize, Pepperoni's Pizza, DJ BBQ, Donut Envy all confirmed. Veganism is a possibility.
  - 3. Candy Collection
    - a) Still collecting!
- B. Bulldog Store – Larisa Grensted
  - 1. Oct. 22<sup>nd</sup> & Oct. 23<sup>rd</sup>.
  - 2. Volunteers needed.
- C. Spirit Stick Sales – Jessica McCarty
  - 1. Nov. 6th & 7th
    - a) \$1 each. Sold during lunch. Every kid is gifted one at the beginning of the year. This year's is the 15th anniversary of BWE so that is this year's theme.
  - 2. Volunteers needed for sale.
- D. Mother/Daughter Paint Night – Kristen Michael & Larisa Grensted
  - 1. Nov. 8th, 6-8 p.m.
    - a) Mr. T. (art teacher) will lead a guided painting via projector.
  - 2. Tickets on sale – Oct. 18th.

## **VIII. Old Business/Open Items**

- A. Birthday Grams – Jessica McCarty & Jenny Smith
  - 1. New this year! Costs \$5. Signup through Bulldog Blast, website, Facebook. Will be delivered to the teacher Monday-ish and the teacher will deliver to kid on their birthday (or Friday if it's the weekend). Submit two weeks out.
- B. Yearbooks – Cecelia Camacho & Larisa Grensted
  - 1. 10% Discount ends Oct. 31st.
    - a) Snag one now with a discount by the end of this month!  
Started making our folders. Please upload your pictures!

## **IX. Meeting adjourned at 10:23 a.m.**

### **Votes recap:**

VIII.A. - *Motion to approve meeting minutes from September 12, 2024 by Kristen Michael. Seconded by Stephanie Christian. Motion adopted.*

IV.A.5 - *Motion to approve September cash report by Jessica McCarty. Seconded by Cecy Camacho. Motion adopted.*